

183288 MISC RECOR Pages: 2
STATE OF MONTANA VALLEY COUNTY
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MARIE PIPPIN CLERK AND RECORDER
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TO: VALLEY COUNTY REFUSE DISTRICT #1 BOX 15, GLASGOW, MT 59230

Valley County Refuse District #1 Board Meeting

Valley County Commissioner's office

February 20, 2024

Call to Order: Board Chairman Paul Tweten called the meeting to order at 3:00 p.m. in the Commission Office. Board members present included Paul Tweten, John Fahlgren and Mary Armstrong.

Also in attendance was Refuse District Manager Brian Austin. Mark Arneson joined the meeting during the manager's report.

Public Comment: There was no public comment.

Approval of Minutes: John moved to approve the minutes from the previous meeting; Mary seconded; motion passed unanimously.

T&R Report: There was no T&R report.

Finance Report, tonnages from container sites, out-of-County Contracts; other tonnage across scale:
(thru January 2024)

Brian provided the Board with finance, container tonnage, and materials by category across the scales.

Capital Improvement fund: \$400,000.

Unrestricted cash: \$628,337.84

Expenses YTD: \$539,180.29

Revenues YTD: \$908,705.62

Manager's report: Brian reported that they are plowing snow and picking paper. Pacific picked up two metal loads. They were unable to certify the scale due to mud and snow accumulation. This does not affect accurate weighing.

Assessment update: Paul advised that he had been in contact with Jon Tester's office to check on Border Patrol housing refuse assessments. His aide advised that they were paying assessments in Phillips County and she would continue to evaluate the issue.

Update on Farmland lease: Brian advised that the lease bid opening will be March 19th in the Commissioners Office. The ad will appear in the February 28th and March 6 editions of the Glasgow Courier.

Update on CIP and Rate Study: The Refuse District received a \$28,000 grant from the Department of Commerce for the CIP and Rate Study. Valley County will be responsible for \$7000 for the study.

Consideration of hiring another employee: Brian requested that he hire a seasonal employee. He advised that Jim Wilson was interested in returning. John moved to approve hiring a seasonal employee; Mary seconded. The motion passed unanimously. Brian will post the job opening per personnel policy since Jim Wilson had terminated with the County last fall.

Consideration of transferring \$400,000 from the Capital Fund into a capital line-item account within the 5410 Enterprise Fund. John moved to move \$400K from the 4030 Capital fund account to a capital line-item account within the 5410 Enterprise Fund (Refuse District); Mary seconded the motion. Paul explained that the Auditors recommended that the money stay within the 5410 fund since it is an enterprise fund, with a specified capital line-item account. The motion passed unanimously. Paul will work with Marie to make the fund transfer.

Public Comment: There was no public comment.

Chairman Tweten adjourned the meeting at 3:25 p.m.

The next meeting will be March 19, 2024, at 3:00 pm, in the Commissioners' office.



Paul Tweten, Refuse Board Chairman