

Valley County Transit Meeting  
213 9<sup>th</sup> Street South  
Glasgow, MT 59230

The Valley County Transit Board met on Wednesday, November 9, 2022 at 12:00 Noon.

Present at the meeting were Colleen Forrester, Connie Wethern, Debby Cornwell, Sherry Richardson, Vic Puchalla and Colleen Pankratz.

**Minutes:**

Minutes of the last meeting held on August 9, 2022 had been emailed to all members. The minutes were reviewed by all and a motion to accept by Connie Wethern, seconded by Vic Puchalla, was made and passed.

Correspondence: None.

**Reports:**

Valley County Transit Board Members listing were given to all members.  
The Income/Expense Report was discussed.

New Valley County Transit Board By laws were issued

The following updated policies were given out to replace the old ones

- Employee Benefits
- Emergency Readiness
- Personal Use of County Vehicle
- ELDT Fees

Hours of service had been reduced. Colleen is searching for another employee so these hours can be restored.

Colleen informed the group that she had been approached to help out with school bus driver shortage. She was looking into per all regulations.

Unfinished Business: Discussed the ADA Policy. All members looked it over briefly. A motion to accept by Connie W. and seconded by Debby Cornwell was made and approved.

Benches: No further attention required at this time.

New business:

Record Check Policy was reviewed and it was decided to change the second paragraph where it read "biannual", to "annual".

Staff Safety Meetings Policy reviewed and it was decided to add to the list of circumstances "vehicle breakdowns". Employees should also attend via Zoom if unable to attend in person.

Proper Attire Policy was also reviewed. It was suggested to take out "Facial Hair" and "Piercing."

Colleen brought up to the members about outside activities such as "gambling on lunch breaks" It was decided that no further action was required.

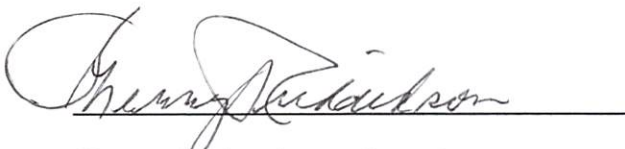
Colleen also informed the group that she was looking into new software for bus rides. She said she was going to Sidney to see how their new software system was working. She also wanted to talk to the drivers who were actually using the system.

Colleen also will be looking to apply for another vehicle as it is taking about 2 years to receive them.

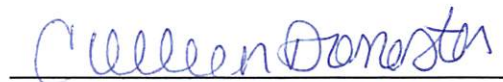
Other business: None

Next Meeting February 8, 2023.

Adjourned at 1250.



Sherry Richardson, Secretary



Colleen Forrester, Chairperson